



POLICY COVERSHEET

Name of Policy and Version:	e.g. TUTOR LIST POLICY v3.0
Policy Status:	New Policy <input type="checkbox"/> Revision of Existing Policy <input checked="" type="checkbox"/>
Approval for this policy given by:	DAI Board
Date of Approval:	This version of the policy was approved on 25.03.2021
Review Due Date:	30.03.2023
Contributors:	Governance & Risk Review Group
Document Location:	Approved Policy folder on Governance & Risk Google Drive Folder and on Staff Shared Drive in Policy folder.

- As a service to our members, DAI maintains nationwide lists of self-employed dyslexia tutors. These are qualified teachers who have also done some specialist training in dyslexia.
- Teachers who wish to go on the DAI Tutor List must complete a Tutor Application Form, providing details of their relevant qualifications and teaching experience.
- Tutors on the list are required to be current Tutor Members of DAI which helps to keep them up-to-date with current issues, and they can avail of DAI training seminars and conferences to further their specialist knowledge. The Tutor Member fee shall be €60 per annum.
- Acceptance for inclusion on the DAI Tutor List is at the sole discretion of DAI.
- The DAI tutor list is based solely on the educational qualifications of the teachers and is not a warranty in respect of any other matter. DAI simply acts as a contact service.
- Teachers whose names are included on the DAI Tutor List must not imply, either in advertising or promotional material that this is a mark of quality assurance.
- Tutors are not subject to Garda vetting by DAI as they are self-employed.
- The arrangement between tutor and student (and parent) is a private matter and the Dyslexia Association does not accept liability in relation to these arrangements. Parents are advised that the safety, well-being and happiness of their child should be their first consideration in any arrangements they may enter into with a tutor.
- All HSE guidance around managing the spread of Covid-19 should be followed. For example, social distancing, wearing of face masks, sneeze/cough etiquette and sanitising. Current guidance can be found at <https://www.gov.ie/en/campaigns/c36c85-covid-19-coronavirus/>
- As tutors are self-employed they can set their own fees.
- DAI endeavours to keep the tutor list as up to date as possible, and requires tutors to inform us if they are no longer offering tuition services.
- DAI tutor lists are available only to current DAI members on request.