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DAI WORKSHOP LOW INCOME FEE SUPPORT APPLICATION FORM 2022-23

In certain circumstances, DAI Workshops makes funding (Low Income Fee Support) available for people who find it impossible to pay the full fee for a workshop, i.e. people who are unemployed or on a very low income. Eligibility is based on meeting the financial criteria set out below.

Applications can only be accepted from current DAI members enrolled in DAI Workshops.

This form must be fully completed and returned to Mary Scully, Services Coordinator **before the term begins.**

I/We are applying for fee support for the autumn term 2022 for student name(s):

Name of Workshop: _____ Fee per Term: _____

Name of applicants (i.e. parent/guardian): _____

Address: _____

Tel. _____ email: _____

Current DAI Membership Number: _____

Occupation of applicants, i.e. both parents/guardians: _____

Total Weekly/Monthly Household income of the family: _____

Number of children dependent on that income: _____

I confirm that, to the best of my knowledge, the above information is correct

I have enclosed the proof of income documentation (see next page)

Applicants: _____ Date: _____

_____ Date: _____

If possible, this form should be signed by both parents/guardians.

Information on Applying for Funding for DAI Workshop Fee

Fee support does not come from the fee income. The level of funding differs from workshop to workshop as it depends on what is **fundraised locally** in support of the workshop.

Eligibility

Applicants must be **up-to-date DAI members**. People on social welfare/reduced income can pay a reduced DAI annual membership rate of €20 (normal fee is €40) – please see our website for more information <https://dyslexia.ie/about/membership/>.

Workshop Fee Support is open to students from **Low Income Households** where the total household income (i.e. income from both parents) is on or below the **Working Family Payment (WFP) Income Limits** (previously called FIS). This can be earned income or/and Department of Employment Affairs and Social Protection (DEASP) payments [see <https://tinyurl.com/67lhcfu> for details].

Consideration may also be given to those who are experiencing an unexpected, exceptional **change in circumstances** that impacts significantly on household finances. Some explanation and evidence of the change will be required.

Official Evidence that must be provided for paid income and/or DEASP Payment

For **paid income** please supply **ONE** of the following

- P60 for last year
- DEASP proof of eligibility for Working Family Payment (FIS) income.

For **DEASP Payments** please supply **ONE** of the following

- A Payment Statement. This can be requested on <http://www.welfare.ie> and clicking on: 1st Social Welfare Schemes & Services, 2nd On-line Service & 3rd Request a Statement.
- An official letter signed by DEASP outlining your payments and the length of time.
- Social welfare receipts

Do not send in Bank Statements

Level of Fees Support

Step 1: Each term, where there are funds available, the Workshop allocates a sum of money for Sibling & Fee Support.

Step 2: Each family with multiple siblings is awarded 10% fees support for the second and subsequent siblings. This is deducted from the total amount allocated by each workshop.

Step 3: The remainder is then divided equally among all eligible Low Income Fee Support applicants. The maximum Low Income Fee Support that will be awarded is 50% of the fees.

Note: Applicants may be eligible for both Sibling and Low Income Fees Support.

Processing

1. Completed application form, together with evidence of income, must to be returned to Mary Scully, Finance Officer (maryscully@dyslexia.ie) **before the term begins**.
2. The decisions on who is eligible is based on the criteria outlined above.
3. All applicants will be informed within two weeks of the closing date for your Workshop.

Note: Those who have been awarded Fees Support in autumn term do not need to re-apply in January, however the level of support may vary from term to term.

DAI is a charity and we are only able to provide these limited subsidies due to the tremendous hard work of our staff and volunteers nationwide who regularly engage in fundraising activities to generate funds both locally and nationally. Therefore, we encourage, and need, all DAI members to get involved and help support DAI's fundraising events, both at Workshop level and at national level. It is only through your active support and involvement that DAI will be able to continue to provide this much needed support to financially disadvantaged families.