



**POLICY COVERSHEET**

<b>Name of Policy and Version:</b>	<b>TUTOR LIST POLICY v4.0</b>
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<b>Approval for this policy given by:</b>	DAI Board
<b>Date of Approval:</b>	This version of the policy was approved on 20.04.2023
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<b>Contributors:</b>	Governance & Risk Review Group
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- As a service to our members, DAI maintains a nationwide list of self-employed tutors. These are qualified teachers who have also done some specialist training in dyslexia. DAI will only accept onto our tutor list individuals who have a recognized teaching qualification (i.e. B.Ed, PGCE, PME, H.Dip) and who are registered or eligible for registration with the Teaching Council. In addition tutors must have some additional training on working with learners who have dyslexia, e.g. the DAI Teachers Course on Dyslexia, a postgrad. in SEN, or a Masters in SLD/Dyslexia.
- Teachers who wish to apply for inclusion on the DAI Tutor List must complete a Tutor Application Form, providing details of their relevant qualifications and verification of their Teaching Council registration.
- Tutors on our list are required to be current Tutor Members of DAI which helps to keep them up-to-date with current issues, and they can avail of DAI training seminars to further their specialist knowledge. The Tutor Member fee is currently €60 per annum.
- Acceptance for inclusion on the DAI Tutor List is at the sole discretion of DAI.
- The DAI tutor list is based solely on the educational qualifications of the teachers and is not a warranty in respect of any other matter. DAI simply acts as a contact service between our members and these tutors.
- Teachers whose names are included on the DAI Tutor List must not imply, either in advertising or promotional material, that this is a mark of quality assurance.
- As tutors are self-employed individuals, DAI is not permitted to conduct Garda vetting on these individuals.
- The arrangement between tutor and student (and parent) is a private matter and the Dyslexia Association does not accept liability in relation to these arrangements. Parents are advised that the safety, well-being and happiness of their child should be their first consideration in any arrangements they may enter into with a tutor.

- As tutors are self-employed individuals, they set their own fees.
- DAI endeavours to keep the tutor list as up to date as possible, and requires tutors to inform us if they are no longer offering tuition services.
- DAI tutor lists are available only to current DAI members and on request.